



ODYSSEY  
CHARTER SCHOOL, INC.

**Board of Directors**

Leslie Maloney, *President*

Andy Ziegler, *Vice President*

Amber Miller, *Secretary*

Conrado Martinez, *Board Member*

**Thursday, November 18, 2021, 4:30 p.m.  
Meeting Agenda**

The mission of Odyssey Charter School, working in partnership with the family and the community, is to help each child reach full potential in all areas of life. Our aim is to educate the whole child with the understanding that each person must achieve a balance of intellectual, emotional, physical, moral, and social skills as a foundation for life.

**A. OPENING EXERCISES**

- Call to Order & Establish Quorum
- Pledge of Allegiance
- Adoption of the Agenda

**B. PUBLIC COMMENT** (Members of the public that wish to address the Board must sign-in and will have 3 minutes to speak. The Board will not address the presenter or take action at this time)

**C. PRESENTATIONS**

1. [Presentations]

**D. ADMINISTRATIVE REPORTS**

1. Treasurers Report – *Mike Hess, CPA*
2. Management Company Report
3. Principal Report

**E. INFORMATION**

1. Additional Construction Projects – Portable Classroom, Eldron Sun Canopies, Wyoming Front Office Restructure

**F. CONSENT AGENDA** (Items below are considered routine and will be approved in one motion. There will be no separate discussion of these items unless a Board Member so requests, in which case the item(s) will be removed from the consent agenda and considered and placed on the Action Agenda)

**Governance:**

1. Approve the Minutes of the Odyssey Charter School, Inc. Board of Director's Meetings for August 26, 2021, and September 14, 2021, as presented.

**School Operations:**

2. Approve the 2021-2022 OCS School Improvement Plan.
3. Approve the 2021-2022 OCS Parent and Family Engagement Plan.
4. Approve the 2021-2022 OPA School Improvement Plan.
5. Approve the 2021-2022 OPA Parent and Family Engagement Plan.
6. Approve the Dynamic Integrated Security, Inc. Agreement for certified Safe School Officer for Eldron campus.

7. Approve the out-of-state Jr/Sr High field trip to Washington, D.C. June 9-13, 2022.
8. Approve to extend the 2020-2021 School Resource Officer Agreement with the Palm Bay Police Department through December 21, 2021.

**Financial Services:**

9. Approve the OCS August and September 2021 Monthly Financial Reports.
10. Approve the OPA August and September 2021 Monthly Financial Reports.
11. Receipt of the OCS, Inc. 2020-2021 Consolidated Financial Statement.
12. Approve the Grennan Fender Audit Engagement Letter for the 401k audits covering plan years ending December 31, 2021, 2022 and 2023.
13. Approve to open a bank account with Regions Bank for Odyssey Charter School Property Holdings, LLC with \$500 from the OCS, Inc. account. Authorized signatories will be in accordance with the OCS, Inc. Financial Policy 4002(A)(2)(a), as well as designee Constance Ortiz.
14. Approve the 2021-2022 Construction Budget.
15. Approve the OCS and OPA ARP ESSER Budget.
16. Approve the OCS and OPA Safety and Security of School Building Program Grant Budget.

**Human Resources:**

17. Ratify approval of the Lincoln Financial Group Service Agreement for 401k.
18. Ratify approval of the Paylocity FSA/COBRA Service Agreement.
19. Approve the LegalShield agreement for employee paid pre-paid legal services.
20. Approve OCS certified teachers Elaine Meyer and Cristal Woodson to teach out-of-field in ESOL; Elaine Meyer and Charles Walker to teach out-of-field in Elementary Ed K-6; and Elaine Meyer to teach out-of-field in ESE K-12 for the 2021-2022 school year.
21. Approve OPA certified teachers Amy White and Jean Contreras to teach out-of-field in ESOL; and Selena Stewart Coles to teach out-of-field in Elementary Ed K-6 for the 2021-2022 school year.

**Facilities, Technology and Project Management:**

22. Approve the JTK Architect Agreement for bathroom renovations.
23. Approve the MidState Independent Contractor Agreement.
24. Approve the Paragon Independent Contractor Agreement.

**G. ACTION AGENDA (Items for Discussion by the Board)**

1. None

**H. BOARD DIRECTORS' REPORT**

**I. ADJOURNMENT**